



## **PROJECTS TEAM INTERN**

Full-Time Summer Internship

Term: May 6th 2019 - August 23rd 2019

**CoPower** opened in 2013 with the vision that new online tools and the surge in profitable clean energy investments could allow for Canadians like us—people who care about their portfolios, their communities and their environment—to have it all. CoPower has since developed Green Bonds that help build more clean energy across North America while offering retail investors attractive returns and a simple way to invest.

The **Projects Team Intern** will report to the Managing Director & Head of Projects and work closely with other projects team members to assist in identifying, assessing, and executing on clean energy investment opportunities.

As a part of this internship, the successful applicant will also participate in workshops, networking sessions and Lunch & Learns with Good & Well - a Toronto-based impact investment firm - alongside interns from several other social purpose businesses.

This position is partially funded by the United Nations Association of Canada through the Green Spaces Program <<http://unac.org/green-spaces/>>, which is supported by the Government of Canada as a part of the Youth Employment Strategy.

### **Key Responsibilities**

- Conduct market research on investment opportunity sectors and identify and reach out to potential project partners.
- Organize new incoming investment opportunity documentation and create initial information memos summarizing new investment opportunities.
- Assess and conduct due diligence on investment opportunities, including reviewing business cases, material project contracts, technology reports and financial models in order to understand the dynamics of a proposed investment, spotting errors, and verifying assumptions through market data.
- Carry out information management and reporting related to project investment opportunities, investment due diligence progress, and active investments, including carbon reduction tracking.
- Take and edit Investment Committee meeting minutes.

**Must-Haves**

- Ability to work independently, manage projects and take direction as needed.
- High level of organization and exceptional attention to detail.
- Working knowledge of Microsoft Excel.
- Currently enrolled in university full-time and intending to return after the internship; graduate students are preferred but exceptional undergraduate students entering their 4<sup>th</sup> year will also be considered.
- Be between the ages of 15 and 30 (inclusive) at the time of intake/selection, as per the UNAC Green Spaces wage subsidy program requirements <<http://unac.org/green-spaces/>>.
- Be a Canadian citizen, permanent resident, or person who has been granted refugee status in Canada.
- Be legally entitled to work according to Ontario's legislation and regulations.

**Good-to-Haves**

- Educational background in business, economics, finance, engineering, environmental sciences or a related program.
- Experience in quantitative and qualitative analysis of clean energy, energy efficiency projects, or related infrastructure investments and/or detailed clean energy project development or due diligence.
- Working towards professional designations such as a CFA, CPA, P.Eng. LEED, or PMP.

**Other Details**

- 37.5 hours/week.
- Business hours are Monday to Friday, 9am-5pm.
- You will be working at our Toronto offices.

**Application Instructions**

Apply online via our application portal <<https://goodandwell.typeform.com/to/zPVUB6>> and include the following:

- Resumé
- Cover Letter (no more than two pages) answering the following questions:
  - What will you bring to the internship?
  - What do you hope to gain from the internship?
  - What does social impact mean to you?
  - Describe a time when you faced a challenge. How did you approach it and what did you learn from that experience?

Application Deadline: February 7, 2019 at 11:59pm (extended).

Applications submitted via other methods will **not** be reviewed.

CoPower is an equal opportunity employer committed to diversity and inclusion. We consider all applicants regardless of race, colour, religion, sex, sexual orientation, gender identity, national origin, age, disability, protected veteran status, Indigenous status, or any other legally-protected factors.